

Old Denaby Parish Council

Minutes of the meeting of OLD DENABY PARISH COUNCIL held at 3 Ferryboat Lane on Thursday 15th February 2018.

Present: Chair Cllr Christina Cocksedge, Cllr Christine Robinson, Cllr Michael Dobb and Cllr Will Shaw.

In attendance: Elicia Rogers, Clerk

1. The Council's expectations for the public meeting was reviewed and will be kept on file for possible use at public meetings.
2. Apologies received from Cllr Andy Fisher and DMBC Cllr Nigel Ball - who provided updates via email.

The council wished to thank Cllr Robinson for accommodating the meeting at such short notice.

3. The minutes of the meeting and the public meeting held on 16th November 2017 were APPROVED as a true and correct record by the council.
4. **To receive information on the following ongoing issues and decide further action where necessary.**
 - 4.1 **Parking, The Green.** Cllr Ball has had a site meeting with DMBC Highways staff and they are considering increasing the white lines. However due to concerns being raised by residents on The Green, they are in the process of conducting a consultation prior to work commencing. *The clerk to keep this item on the Agenda.*
 - 4.2 **Playing Field.** Cllr Ball had confirmed there was money to potentially help with this however, 3 quotes (in writing) would be required for the work - Cllr Shaw is in the process of obtaining quotes for the drainage work. The clerk confirmed the Solicitors have completed the registration of this land and invoice received. The hedge along the path down to the field is very overgrown and the Council queried who is responsible for cutting the hedge back. Cllr Ball to view this on his site visit in Old Denaby. *This item to remain on the agenda.*
 - 4.3 **Railway Crossing Closure.** Planning application has now been received for the new bridge. Concerns raised regarding the length of time there would be no access. *Clerk to write to David Shorrocks regarding this. This item to remain on the agenda.*
 - 4.4 **Road Signs/Speeding.**
 - Cllr Robinson had been advised by Richard Parady, RMBC, that 3 new signs advising Denaby Lane has a weight limit of 7.5t will be erected early in the New Year but no action yet. *Cllr Robinson to follow up this item.*
 - Approval had been received for introducing a chicane system approximately 20 years ago however residents did not want this. *Cllr Fisher to obtain further details and update at the next meeting.*

- With regard to the area near Top Fold where there is no footpath, this area is dangerous and Cllr Ball was to visit this area on his site visit. *Cllr Fisher to pursue this matter with Cllr Ball to update at the next meeting.*
- With regard to vehicles speeding through the village, Dan McKnight of SYP is planning a number of 'Speed Action Days' and has been asked by Cllr Ball to make Old Denaby a priority. Cllr Robinson has also written to Dr. Billings regarding this issue. Another company (JACS UK) have contacted the council regarding village gateways with the aim of reducing traffic speed. Another item to discuss on the site visit to the village.

4.5 Lloyds/TSB Mexborough. No further progress. Appointment to be arranged by the Chair regarding Old Denaby Village Hall Fund to query who and how we can access this money. *Cllr Cocksedge to arrange and the clerk would also attend if possible.*

4.6 Contract of Employment. Clerk to contact YLCA for advice on contract.

4.7 Phonebox vandalization. Cllr Fisher had contacted a company regarding the refurbishment of the telephone box. *Cllr Fisher to ask for two quotations, one for full refurbishment and one to replace the broken panes and a coat of paint, for discussion at the next meeting.* The clerk had received a quote for a defibrillator and training, however this was considered very expensive and there is no government funding to help with costs. Also concerns raised as to how safe a defibrillator would be within the phonebox.

4.8 HS2. A meeting had taken place on 14th December between the council and Michael Haughton and Jack Day. Notes of this meeting had been published. Any further information from Mr. Haughton would be sent to the clerk for dissemination to the council. Cllr Shaw has been informed that HS2 representatives had commenced ecology surveys in the Conisbrough area.

4.9 Wild flower borders. Cllr Ball has spoken to the Street Scene Team and in the process of setting up a site visit for a wild flower border which may be established this year. *Cllr Ball to update.*

4.10 Cars for sale. Cllr Fisher is monitoring the number of cars for sale.

4.11 NHS Health Checks. This item now on hold as previously the checks had been held at the Manor Farm. An approach to be made to the new owner of the Manor Farm. *Clerk to keep this item on the agenda.*

5. Planning Applications

Erection of a footbridge following demolition of existing - planning application 17/02551/FUL. Concerns were raised through Doncaster Council that the new bridge would be built following demolition of existing footbridge and a response received from the applicant:

"Firstly we will be applying for a temporary stopping up order for the chief reason that there will be a lot of construction equipment and activity in the vicinity of the works and footpath, so it is prudent for safety reasons to close the footpath for a temporary period. We envisage the works will take around four months to complete. However as part of the temporary closure we will actively look at the possibility of a temporary alternative path to the existing footbridge. For safety reasons we also would not consider re-opening of the level crossing."

The clerk to write to David Shorrocks regarding the possible temporary alternative path and four month closure for the works to take place.

6. Matters Requested by Councillors

6.1 Newsletter. Cllr Fisher had requested ideas for consideration for the next newsletter. Things being brought up at the meeting:

- Bus shelter/waste bin - Cllr Cocksedge requested that a new waste bin be placed at the bus shelter near the bench
- Defibrillator in the village - the cost of a defibrillator is over £1,000 and training costs £299 +VAT for up to 12 people
- Village Volunteer Group - obtain equipment for volunteers to clean up the village
- Traffic calming/Speed gun volunteers - permission could be sought for a speed gun if enough people in the village would help use the equipment
- An anonymous person had requested Christmas lights for the village - this would cost money and would require a raise in the precept
- Village field - what would people like to use the field for?
- Footpath extended near Top Fold where there is no footpath

Raise these questions in the newsletter - what do the people of the village want?

Also mention the Tour de Yorkshire coming Thursday 3rd May/Friday 4th May?

Mention the website.

7. Financial Matters

7.1 Bank Statement Reconciliation. The current account and business reserve accounts were checked and verified by all members present.

7.2 Budget. The budget figures had been discussed on 18th January and agreed, copies circulated to all members of the council.

7.3 Transparency Fund. The application for further funding had been successful and £1,159.99 had been transferred to the current account in January.

7.4 Parish Precept. A meeting was held on 18th January to discuss the precept and budget. The precept had been agreed at £1670.

7.5 Cheque 000345 - BDO Audit - £36.00 (signed outside of the meeting in December)

7.6 Cheque 000346 - Hattersley Solicitors - £212

8. To consider the following new correspondence

8.1 Data Protection Regulation - Data Protection Officer. Correspondence received from YLCA had been circulated to all members of the council. Awaiting further information from YLCA. As noted in the White Rose Update, the council may have to budget for a DPO service when submitting the next precept requirement. *Clerk to place a note as a reminder on the budget paperwork.*

8.2 Website Analysis. The analysis provided the VisionICT on usage of the website would prove to be useful and helpful to receive prior to the meetings. *Clerk to query whether it can only be provided on a monthly basis or one week prior to the council meeting.*

8.3 Application of Referendum Principles. A copy of the paperwork provided by YLCA had been circulated to all members of the council.

8.4 Tour de Yorkshire. Correspondence received from Ros Jones confirming the Tour de Yorkshire is to return to Doncaster on Thursday 3rd and Friday 4th May. Information, including the route is available on <http://letour.yorkshire.com> and www.doncaster.gov.uk/tdy.

8.5 Doncaster Local Online. A brand new News and Community Information service provider, a no paper/print media organisation providing a 'green business', would provide a link to

our website free of charge. A letter thanking them to be sent however as Old Denaby is only a small parish with no facilities, the council could see no use in taking up the offer.

8.6 External Audit. A new company, PFK Littlejohn LLP, would be taking over the external audit. A webinar was provided on 25th January and the information discussed would be available to download after 25th January. Further information would be forthcoming and information had already been downloaded by the clerk.

8.7 Planning Seminars. YLCA have arranged further planning seminars, no uptake from the councillors.

8.8 Register of Electors. An email received from the Electoral Services, for a register of electors. The form has been completed and signed on 18th January but as yet not received. *Clerk to follow this up.*

8.9 Christmas Lights. An anonymous email had been received requesting Christmas lights for the village. Cllr Ball was not in attendance to ask his advice on this matter so would remain on the agenda. The costs involved would probably mean a rise in the precept. *Cllr Fisher to highlight this in the newsletter to find out if people wanted Christmas lights in the village and the clerk to respond to 'ridgeret'.*

8.10 Canal and River Trust. A brochure had been received via Royal Mail was passed round the councillors, it highlighted what your local waterway can do for your community and if we want to find out more about their role in the planning process, to visit their website canalrivertrust.org.uk/about-us/planning-and-design or can be contacted at planning@canalrivertrust.org.uk.

8.11 Dementia Friendly Councils. YLCA may be planning sessions on Dementia Friendly Councils presented by the Alzheimer's Society. No interest to take part in this session.

8.12 Audit - New Auditors - covered under 8.6

9. Items for inclusion on the Agenda for the next meeting should be sent to the clerk prior to Friday 9th March 2018.

10. The date of the next meeting is scheduled for Thursday 15th March 2018, still no venue agreed.

The dates for 2018 were agreed as:

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|---------------------------------------|------------------------------------|
| • Thursday 18 th January | Thursday 15 th March |
| • Thursday 17 th May | Thursday 19 th July |
| • Thursday 20 th September | Thursday 15 th December |

The Minutes of this meeting will be approved and signed as a true and correct record at the next meeting.

Signed: Dated:
Cllr Cocksedge