

Old Denaby Parish Council

Minutes of the meeting of OLD DENABY PARISH COUNCIL held at The Manor at Old Denaby on Thursday 27th September 2018.

Present: Chair Cllr Christina Cocksedge, Cllr Christine Robinson and Cllr Will Shaw.

In attendance: Elicia Rogers, Clerk and residents of the village.

1. The Council's expectations for the public meeting was reviewed and will be kept on file for possible use at public meetings.
2. No apologies received.
3. The minutes of the meeting held on 19th July were APPROVED as a true and correct record by the council.

4. To receive information on the following ongoing issues and decide further action where necessary.

4.1 Playing Field. A long discussion took place regarding what people would like to do with the field. It was agreed a sub-group should be formed. A meeting to be organised prior to the November Council meeting and invite all residents of the village for their input. A notice would be placed on the notice board and on the website but not all residents would see these notices. It was suggested to set up a facebook site, possible name Friends of Old Denaby and this could be something the new clerk could consider. *Meeting organised for Thursday 1st November at The Manor.*

4.2 Railway Crossing Closure. Further information regarding an update on the railway bridge has been received from Julie Guest, DMBC. The proposed bridge will be 2 metres wide, have a gradient of 1:16 with a total length of 302 metres. Steps will also be provided as an alternative. The full email has been placed on the website. *This item to remain on the Agenda.*

4.3 Road Signs/Speeding.

- With regard to the area near Top Fold where there is no footpath, it was felt the area was too narrow to sustain a path. This item to be removed from the Agenda.
- Cllr Robinson informed the council a meeting had taken place with Laura and Robert, our local PCSOs - Jodie Crossley has now moved. They would do a speeding operation and also contact the Safety Camera Partnership for further help. They also stated that volunteers from the village could stand with them whilst they conducted a speeding operation. They sent the results of the first operation which showed :

6 driving under 21mph

48 driving between 22 and 30mph

Only 2 driving 35mph

Residents queried a different speeding sign for the village. *Clerk to find the information for the next meeting.*

4.4 Lloyds/TSB Mexborough. The account book was last updated in 2008 and is now in the process of being converted into a new account, with new signatories and the money transferred across. As Cllr Fisher has now resigned from the Council and is currently on holiday, it is unsure what the current position is with the new account. A long discussion took place regarding this, the majority of people believed the account book should be held by the council but this money kept separate from Council money as this money belongs to residents of Old Denaby. This could be further discussed at the meeting to be held with residents on Thursday 1st November. Cllr Cocksedge agreed to approach Andy Fisher and request the account book. *This item to remain on the Agenda.*

4.5 Contract of Employment. The clerk confirmed that after speaking to YLCA regarding the vacancy they were querying the number of hours being paid and asked the clerk to list her hours worked. The clerk went through the approximate hours worked with the council and stated she believed the hours would need to be doubled. The council agreed for the clerk to agree the terms with YLCA for this vacancy. This vacancy would be advertised on the Notice Board, on the website and through YLCA. If no response, then the advert to be placed in the local papers. The clerk also confirmed that she would not be able to fulfil her duties due to personal reasons and would not be able to attend the meeting in November. *Clerk to keep the council updated.*

4.6 Phonebox vandalization. A long discussion took place regarding the phonebox which the majority of people wanted to keep in the village. One person queried whether it was possible for someone handy in the village do the repair and just raise an invoice for the goods purchased? This was agreed. *This item to remain on the agenda.*

4.7 HS2. Cllr Shaw stated he was in discussions with HS2 Team regarding subsidence and mining. A meeting for the public to meet with HS2 team is scheduled for Thursday 8th November, 2pm-8pm, at the Pastures. *This item to remain on the agenda.*

4.8 Cars for sale at Red House. This item is no longer an issue. RESOLVED

4.10 Register of Electors. This form is not required. RESOLVED

4.11 Parking on The Green. Further to the meeting in May where it was noted that parking would remain a problem on The Green, parking on The Green was not an issue, although parking at times could be tight.

4.12 Model Standing Orders 2018 and Finance Regulations. The Standing Orders and Finance Regulations need to be reviewed as soon as new members are opted on to the Council. *To remain on the Agenda.*

5. Planning Applications

No applications received.

6. Matters Requested by Councillors

6.1 Resignations. Cllr Fisher's resignation from 16th August was acknowledged by the council. The clerk had written to Nat West requesting Michael Dobb and Andrew Fisher to be removed from the list of signatories. The Authorised Signatories in the current Mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories and the current Mandate will continue as amended.

7. Financial Matters

- 7.1 **Bank Statement Reconciliation.** No changes to the current and business accounts.
- 7.2 **Budget.** The budget figures had been discussed on 18th January, although reserves had to be in place for the polling booth. With the review of the clerk's hours, the extra expense would have to be considered when reviewing the budget.
- 7.3 **Audit.** The paperwork had been completed and submitted. The completed paperwork has not yet been received back from the auditors, PKF Littlejohn LLP.
- 7.4 **Review of Finance Regulations.** A review of the Finance Regulations is required.

8. To consider the following new correspondence

- 8.1 **Consultation, Bye-Laws on Sites of Special Scientific Interest.** No uptake on responding to the consultation.
- 8.2 **Parish Councilor Vacancy.** Although no applications had been received for the vacancies, three residents expressed an interest. *Clerk to send out the form for completion to the interested parties.*
- 8.3 **Doncaster's Mining Statue.** The email requesting a contribution for a statue to be erected in Doncaster was discussed and agreed no contribution should be sent.
- 8.4 **Increase in the verification fee for the Certificate in Local Council Administration.** Any clerks thinking of undertaking the Certificate in Local Council Administration in the following year may wish to register for the verification now, as the cost is to increase by £100 from £250 to £350 from 1st October 2018. This costing should also be considered in the budget. *Item to be added to the budget.*
- 8.5 **White Rose Update.** The August edition was circulated to the council.
- 8.6 **Doncaster Local Plan - Draft Policies and Proposed Sites.** All consultation documents and additional information are available at www.doncaster.gov.uk/localplan. Attention to Methodology Statement and Boundary Limits.
- 8.7 **South Yorkshire Police and Crime Panel Annual Report.** Although available on line, a hard copy of the report had been received.

9. Items for inclusion on the Agenda for the next meeting should be sent to the clerk prior to Friday 9th November 2018.

10. The date of the next meeting is scheduled for Thursday 15th November 2018 at 7.15pm at The Manor.

The Minutes of this meeting will be approved and signed as a true and correct record at the next meeting.

Signed: Dated:
Cllr Cocksedge