

Old Denaby Parish Council

Minutes of the meeting of OLD DENABY PARISH COUNCIL held at The Manor at Old Denaby on Thursday 19th July 2018.

Present: Chair Cllr Christina Cocksedge, Cllr Christine Robinson, Cllr Andy Fisher and Cllr Will Shaw.

In attendance: Elicia Rogers, Clerk and residents of the village.

1. The Council's expectations for the public meeting was reviewed and will be kept on file for possible use at public meetings.
2. Apologies received from DMBC Cllr Nigel Ball and Pat Williams.
3. The minutes of the meeting and the public meeting held on 17th May were APPROVED as a true and correct record by the council.

4. To receive information on the following ongoing issues and decide further action where necessary.

4.1 Playing Field. A discussion took place regarding what people would like to do with the field. A suggestion was to make the playing field into a wildlife reserve, reworking the wet area and making a feature of it with a wetland garden. It was agreed that to make this work, a sub-group should be formed. A meeting to be organised after the October meeting, invite all residents of Old Denaby in order to form the sub-group and take this forward. A discussion also took place to discuss the possible site for a Christmas tree, however there is nowhere suitable to site the tree. *Clerk to thank Cllr Nigel Ball for the Christmas tree offer and also keep the playing field on the minutes until the sub-group is formed.*

4.2 Railway Crossing Closure. No further updates. Cllr Fisher requested the contact address for David Shorrocks in order so he could chase this item. *Clerk to provide the email address and this item to remain on the Agenda.*

4.3 Road Signs/Speeding.

- With regard to the area near Top Fold where there is no footpath, this area is dangerous and Cllr Ball was to visit this area on his site visit. *Cllr Fisher to pursue this matter with Cllr Ball to update at the next meeting.*
- Cllr Robinson informed the council the meeting with Jodie Crossley regarding speeding through the village had been arranged for 16th August, however this date was not suitable and Cllr Robinson would re-arrange the meeting for mid-September. *Cllr Robinson to update.*

4.4 Lloyds/TSB Mexborough. Cllr Fisher stated that after spending time with the TSB Manager at Maltby, it had been confirmed that this account is a Lloyds account. The account book was last updated in 2008 and is now in the process of being converted into a new account,

with new signatories and the money transferred across. When this is complete, the exact amount can be confirmed. A meeting to be held with the residents of the village to discuss what to do with the money as it has to be for the benefit of the village. *Cllr Fisher to update.*

4.5 Contract of Employment. The clerk confirmed that she was now in discussions with YLCA regarding drafting out the clerk vacancy notice.

4.6 Phonebox vandalization. No further progress made with the phonebox. Cllr Ball had stated that 106 monies may be available for the refurbishment of the phonebox and also the Gateway sign. *This item to remain on the agenda.*

4.7 HS2. Cllr Fisher confirmed he attends many meetings regarding HS2 and would keep the Council updated and regular updates regarding surveys were being sent to the clerk. *This item to remain on the agenda.*

4.8 Wild flower borders. Wildflower border is under consideration for next year.

4.9 Cars for sale. The number of cars for sale are still being monitored.

4.10 Register of Electors. This form has still not been received. *The clerk to phone up and request the register.*

5. Planning Applications

No applications received.

6. Matters Requested by Councillors

6.1 Newsletter. Cllr Fisher informed the council that the newsletter was written and just required a couple of items to be changed slightly and it was ready for printing. He requested authority to approach Heatherbank Printers for a quote for the job. It was agreed that if the quote was under £500 to go ahead with the printing. *Cllr Fisher to obtain quote and inform the council of the cost.*

7. Financial Matters

7.1 Bank Statement Reconciliation. No changes to the current and business accounts.

7.2 Budget. The budget figures had been discussed on 18th January, although reserves had to be in place for the polling booth.

7.3 Audit. The paperwork had been completed and submitted.

7.4 Review of Finance Regulations. A review of the Finance Regulations is due and paperwork passed to the Chair.

8. To consider the following new correspondence

8.1 YLCA Branch Meeting Representatives. The clerk raised the issue of a representative at the YLCA Branch Meetings, however with only 4 councillors, no council member could attend.

8.2 VisionICT emails. As advised by VisionICT, the privacy statement has been added to the website.

8.3 VisionICT General Analytics. Dated 1st May to 31st May received.

8.4 EA Earth Anchors Centenary Seat. The council decided against this offer of a centenary seat.

8.5 YLCA Training Calendar. No uptake on the courses on offer.

8.6 Records Management Policy. The Records Management Policy template provided by YLCA was accepted by the Council and signed by the Chair.

8.7 **White Rose Updates** were circulated to all members of the council.

8.8 **Doncaster Council - Want to know about planning applications near you?** Plans for all new developments that need planning permission are made public by the council. This could be an extension to your neighbour's property or a new supermarket in your area. Check out how you can set up an account to receive an email when a planning application is being considered near you as well as how you can view plans and make a comment on it. Visit: www.doncaster.gov.uk/planningapplicationsonline. You can also find out about planning policy and how you can contribute towards future plans by visiting www.doncaster.gov.uk/localplan.

8.9 **YLCA Publications.** After consideration, the major of the council agreed that it may be beneficial to obtain a copy of 'The Good Councillor's Guide to Finance and Transparency 2018'.

8.10 **Revision to Model Standing Orders.** A review of Standing Orders will be carried out following the review of the Finance Regulations. This item to remain on the agenda until completed.

8.11 **YLCA Annual Review 2017/18.** Circulated around the council members.

9. Items for inclusion on the Agenda for the next meeting should be sent to the clerk prior to Friday 14th September 2018.

10. The date of the next meeting, scheduled for Thursday 20th September, had to be postponed and will now be held Thursday 27th September at 7.15pm at The Manor.

The Minutes of this meeting will be approved and signed as a true and correct record at the next meeting.

Signed: Dated:
Cllr Cocksedge